



# Stonehaven Fetteresso

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Scottish Charity Number SC011191

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Dear Fetteresso Church Member and Frequent Worshiper

## Updating Personal Information

We are keen to keep our members and frequent worshippers up to date with all that is going on at Fetteresso. By Law the church must have your permission to retain the data you provide, and it must be up to date. Unfortunately, some of our data is currently outdated and so we would be grateful if you could take the time to complete the attached consent form so that we can make sure your personal information is correct.

As well as Sunday intimations, email will be used to provide general information such as details of events at the church, the bulletin and so on. For urgent messages we are looking to start using a TEXT BLAST, which means for any urgent matters, such as the closure of the church or last-minute cancellations of events or groups, we would send a short text message to advise you. This would be used sparingly, and only for urgent messages.

The General Data Protection Regulation (GDPR) took effect in the UK on 25 May 2018. It replaced the existing law on data protection (the Data Protection Act 1998) and gives individuals more rights and protection with regard to how their personal data is used by organisations. Congregations must comply with its requirements.

Please note that the information provided will be retained by us for as long as it is required for the purpose for which it was collected or unless you tell us otherwise. A copy of our full Privacy Notice can be found on our website, here: <https://www.fetteresso.org.uk/data/data>. A copy can also be provided by contacting the church office.

Please return the attached form to the office as soon as possible either by paper copy or by email. If you have any questions, contact the Church Office.

Yours sincerely

Zoe Stott  
Church Administrator